

# Sarah Burkinshaw

Grayslake, IL 60030

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## EDUCATION

**University of Mary Washington, College of Arts and Sciences**  
*Bachelor of Science in Geology*

Fredericksburg, VA  
*Expected May 2026*

## PROFESSIONAL EXPERIENCE

### Tropical Smoothie Café

Fredericksburg,  
*May-September 2025*

- Assisted in the training of new employees using effective leadership and communication skills
- Handled over 250 orders per day with professionalism, accuracy, and patience
- Ensured safe handling of food by following training protocols

Kenosha, WI  
*July 2023- August 2024*

### Bristol Renaissance Faire

- Maintained accuracy in all transactions by using quantitative skills and critical thinking
- Collaborated with team members in a fast-paced environment to meet customer needs

## LEADERSHIP AND VOLUNTEER EXPERIENCE

**UMW Performing Arts Company**  
*Choreographer and Member*

Fredericksburg, VA  
*August 2022- Present*

- Lead a group of 10 dancers to achieve a common goal on stage
- Communicate effectively with dancers, club officers, and production staff to create a seamless show, attracting over 150 attendees

**UMW Club Swim Team**  
*Treasurer and Member*

Fredericksburg, VA  
*January 2025- Present*

- Serve as a liaison between the club and university by handling financial transactions

**UMW Geography Club**  
*Vice President and Member*

Fredericksburg, VA  
*August 2024- October 2024*

- Plan events such as hikes, trivia and cultural nights, and guest lectures for club membership of 30+ students to raise awareness of the scope of geography

**UMW International Relations Organization**  
*Treasurer and Member*

Fredericksburg, VA  
*August 2024-September 2025*

- Organized trips to collegiate conferences for approximately 10 club members to practice debate with other universities to increase communication skills

## ACHIEVEMENTS/CERTIFICATIONS

- Study Abroad: Iceland, Bonaire
- PADI Open Water, Nitrox, and Reef Renewal certifications

*Spring 2024-2025*  
*Spring 2025*

## TECHNICAL PROFICIENCIES

- Proficient in Microsoft platforms: Word, Excel, PowerPoint
- Intermediate German Language
- Website creation using WordPress
- ArcGIS Pro